



DISTRICT _____ A MEMBER OF CENTRAL STATES ROTARY YOUTH EXCHANGE PROGRAM, INC



Host Family Orientation Checklist

Congratulations on being selected to host _____ who is
Print name of student
 from _____, will enter or entered the country on _____
Country MO / YR

- Review and discuss the program objectives, as outlined in the host family primer.
- Review the rules of the program, including the additional rules signed by students.
- Discuss the regulations set forth by the Department of State, governing high school exchanges. Contact information is shown below.
- Discuss contact procedures, advise them who should be contacted, be sure to give several alternatives. Provide them with the phone number of the District Governor.
- Review the youth protection policy of the district and RI
- Review the insurance provided to students and how to file a claim
- Provide cross cultural information and training, review the CultureGram.
- U S Department of State Regulations state that exchange programs cannot make any monetary payments or other incentives to host families..

Advise them of any families in the area that have hosted students, encourage them to contact them.

Encourage them to contact the student either by mail or email, and to familiarize themselves with information regarding the country the student is from on line or from a library.

The above were reviewed by Rotarian _____
Print Name Date

of the Rotary Club of _____

Host Parent _____
Print Name Signature Date

Host Parent _____
Print Name Signature Date

We acknowledge that we have received no monetary payments or other incentives to host this student.
 Did you receive:

- | | |
|---|----------------|
| a copy of the Department of State J-Visa Regulations 2010 | Yes ___ No ___ |
| an outline of the Student health & accident insurance | Yes ___ No ___ |
| a CultureGram for students home country | Yes ___ No ___ |
| a copy of the Department of State letter? | Yes ___ No ___ |

Exchange Visitor Program contact information:

Bureau of Educational & Cultural Affairs
 United States Department of State
 301 Fourth Street, SW
 Washington, D. C. 20547
 Toll free 1-866-283-9090
 email: jvisas@state.gov